

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday, April 2, 2024, Nesmith Library, 6:30 pm



Present:

Trustees: Theresa Abbamondi (Chair), Beth Talbott (Corresponding Secretary), Robin Bostic (Recording Secretary), Jim Murphy (Treasurer), Jennifer Lopez (Assistant Treasurer), Catherine Girata (Member at Large)

Director: Sylvie Brikiatis

Assistant Director: Karen Burbank

Public: Mark Branoff

Absent: Karen Moltenbrey (Assistant Chair)

Call to Order: T. Abbamondi at 6:38 pm.

Mission statement: Read by T. Abbamondi

Approval of Meeting Minutes:

A motion was made by T. Abbamondi to approve the meeting minutes, as amended, of the March 18, 2024 Public Session. B. Talbott gave a second. The vote passed 6-0.

Gifts

- \$1,000 restricted donation was provided by the Lions Club for the history room project.
- \$750 restricted grant was made by Pratt Giving Foundation for pre-K to 4th Grade.
- \$100 unrestricted donation was given by Richard Dubuc.

J. Murphy made a motion to accept a \$1,000 restricted donation by the Lions Club for history room project, \$750 restricted grant made by Pratt Giving Foundation for pre-K to 4th Grade and \$100 unrestricted donation by Richard Dubuc. C. Girata seconded. The vote passed 6-0.

Correspondence:

No correspondence

F.L.O.W. Report:

- Book Drive will take place April 6-14th. They have volunteers to assist.
- Strawberry festival
 - Strawberry Festival poster winner was announced.
 - F.L.O.W. and Strawberry Festival Committee will have a joint meeting on May 6th at 6:30 pm (to be confirmed) T. Abbamondi will attend.

Director's Report

- There is continued increase in activity at the library.
- 177 new library cards were given in March.
- Half of the HVAC parts have been received.
- Alarm System is scheduled to be updated.
- A new printer is to be purchased to allow collection for use.
- Square payment system is being set up to collect library fines online.
- Four candidates have applied for children's program position.
- History Room Project
 - Quotes for repair of older damaged books have been requested.
 - Furniture including chairs, bookshelves will be replaced
 - Application to Moose Plate Grant and T Mobile Grant is being submitted.
 - Estimated cost for the project is \$30,000-\$35,000.
 - Two years is the estimated timeline to complete the project.
- New Hampshire Library Trustee Association (NHLTA)
 - B. Talbott and R. Bostic have been added to association membership
 - Trustees need to set up their accounts to sign up for the June 5th meeting. May 17th is the deadline to sign up for the conference.

Treasurer's Report:

The library has spent 18.34% of the appropriation. 25% of the year has passed. The library is in compliance with RSA 32:7.

Trustee Committee's Reports:

There are no reports.

New Business:

There is no new business.

Old Business:

- Bank account transfer will be made on May 1st to TD Banking.
- T. Abbamondi recommended a committee be created to address HB 321 compliance. HB 321 Ad Hoc committee was established. The purpose of the committee is to ensure the library is compliant within 10 years. The committee will review all minutes to determine if they should remain sealed. Committee members include T. Abbamondi, C. Girata, and J. Lopez. The first meeting will take place in July.
- Trustees need to sign up through SignupGenius to volunteer at the Strawberry Festival.
- All trustees should send a photo of themselves to D. Polikoff, amazingdonma@gmail.com. for the Strawberry Festival.

Public Comments:

Mark Branoff noted that on May 7th, New Trustee Orientation Meeting will be held from 10-2:00 pm at the NHAMA Bldg/ 25 Triangle Park Drive, Concord.

The Annual NHLTA Conference is June 5th. The deadline for registration is May 17th. NHLTA will have a Budgeting Workshop on July 16th.

Announcements:

The next meeting will be held May 14, 2024.

A motion to adjourn was given by C. Girata and seconded by J. Lopez. The vote passed 6-0. The meeting adjourned at 7:35 pm.

Respectfully submitted,
Robin Bostic

Meeting Minutes