

Nesmith Library Board of Trustees

**Monday, March 20, 2023
Meeting Minutes DRAFT**



Present:

Trustees: Karen Moltenbrey (Chair), Jim Murphy (Assistant Chair), Tara Picciano (Recording Secretary), Mark Branoff (Treasurer), Nadia Alawa (Corresponding Secretary), Theresa Abbamondi (Member at Large)

Director: Sylvie Brikiatis

Assistant Director: Nancy Vigezzi-absent

Newly elected Trustee, J. Lopez

Newly elected Trustee, C. Girata

Town Clerk, Nicole Merrill

Mark Branoff signed checks.

Call to Order: The meeting was called to order by K. Moltenbrey at 6:33 pm.

Mission statement: Read by K. Moltenbrey.

N. Merrill officially swore in J. Lopez and C. Girata. M. Branoff becomes a member of the public.

K. Moltenbrey made a thank you presentation to M. Branoff for 16 years of service and gave a Money Tree plant and card signed by the Board.

Approval of Meeting Minutes:

A motion was made by J. Murphy to approve the amended minutes. T. Abbamondi gave a second. The vote passed 4-0-3

Correspondence:

There was no correspondence.

Gifts:

- There were no gifts

FLOW:

- Strawberry Festival Committee will hold its next organizational meeting, April 3, at 6:30 pm in the Library Multi-purpose room.
- All Board positions are filled.
- Build a Buddy projects for kids will be scheduled for May.
- The Academic Grants program for 2023 will consist of 3 Grants:

- The Mary Long Scholarship for the Arts (\$2,500)
- The Professional Studies Scholarship (\$2,500)
- The Community College/Trade School Scholarship (\$1,500)

Director:

- 15516 items were loaned out in February. This is up from 13798 in February 2022.
- 64 new library cards were issued in February with 8636 patrons registered.
- 222 internet users were recorded, up from 144 in January.
- 900 ebooks were loaned, up from 815 in February 2022.
- 1077 eAudiobooks were loaned, up from 829 in February of 2022.
- 3905 patrons visited, up from 3332 in February 2022.
- The Brick Fundraiser has concluded successfully. There might be a handful of days where the front and side of the building will not be accessible. The website will be updated accordingly.
- New copiers are working and old ones will be picked up tomorrow.
- Town network for phones and email communications and connectivity are being updated.
- The Social Media & Digital Literacy Librarian C. Paige has given 3 weeks notice. Her last day is March 30, 2023. The Children's Library Assistant K. Rickershauser has also given 2 weeks notice.
- New museum passes were added for the Aviation Museum in Manchester, NH.
- The GMILCS board met and voted to implement the Aspen catalog overlay.

Treasurer:

- As of February, 16.66 % of the year has passed and the library has spent 11.25% of the appropriation. The library remains in compliance with RSA 32:7.

Trustee Committee Reports:

- Personnel Committee met and completed Director S. Brikiatis' outstanding review. A list of goals were provided to the Director for her to update the Board and Personnel Committee throughout the year.

Old Business:

- The Special Ed Teachers have canceled and rescheduled for next week.
- The Named Fund account is being invested with NH Municipal investment pool. Director S. Brikiatis, Trustees M. Branoff and J. Murphy met with Beth Galperin. The new Trustee Treasurer will need to each out. Twinkle or Kecia will be the client service contact.
- Discussion continued concerning the library card eligibility of Windham Town school children, who do not live in town or a GMILCS affiliated town.
 - N. Alawa made a motion to allow students, with proof of enrollment of any Windham Town school, a Nesmith library card for a term of 1 year. T. Abbamondi gave a second. The vote passed 7-0.
- FLOW will be moving out of the second room after the Strawberry Festival this June. They will create a mobile depository box for books.
- Discussion continued for a Director's office space.

T. Picciano made a motion that the Simonoff room will become the new Director's office and the room next to it will become a 4 person meeting room for patrons. T. Abbamondi gave a second. The vote passed 7-0.

- T. Abbamondi will create a sign up genius for the Strawberry Festival shortcake table. All Trustees are asked to participate.

New Business:

- Future electric vehicle parking location was discussed.
- HB 514 discussion.
- Discussion on retired library equipment. N. Alawa requested definitions of, and policy for, be put in place for next meeting. The board requested that library chromebook be returned by M. Branoff.
- A motion was made by T. Picciano for the following 2023 Trustee Board positions:
 - T. Abbamondi, Chair
 - K. Moltenbrey, Vice Chair
 - J. Murphy, Treasurer
 - J. Lopez, Assistant Treasurer
 - C. Girata, Secretary
 - T. Picciano, Corresponding Secretary
 - N. Alawa, Member at Large

N. Alawa gave a second. A Roll Call vote was made by K. Moltenbrey. The vote passed 7-0.

- Meeting dates and times were set:
4/10, 5/8, 6/12, No July, 8/14, 9/11, 10/16, 11/13, 12/11, 1 /8, 2/12, 3/18
- Personnel Committee: T. Abbamondi, K. Moltenbrey, N. Alawa
- Finance Committee: T. Abbamondi, J. Murphy, J. Lopez
 - A Motion was made by N. Alawa to approve the new members for the Personnel and Finance Committees. J. Murphy gave a second. The vote passed 7-0.

Announcements:

- The next trustee meeting is April 3, 2023, at 6:30pm.
- Library Trustee Orientation Webinar <https://www.nhlta.org/webinars.asp>
- 2023 NHLTA May 9, 2023 • Grappone Conference Center, Concord

A motion to adjourn was given by J. Murphy. A second was given by N. Alawa. The vote passed 7-0. Adjourned 8:34 pm.

Respectfully submitted,

Tara Picciano,
Draft Meeting Minutes