

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday December 10, 2024

Nesmith Library, 4:00 pm



Present:

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Member at Large), Robin Bostic (Recording Secretary) Jim Murphy (Treasurer), Jennifer Cutler (Assistant Treasurer) arrived at 4:10 p.m. and had to depart at 5:19 p.m. Beth Talbott (Corresponding Secretary)

Director: Sylvie Brikiatis

Assistant Director: Karen Burbank

Public: None present

Absent:

Call to Order: T. Abbamondi at 4:03 pm.

Mission statement: Read by T. Abbamondi

Approval of Meeting Minutes:

Motion made by K. Moltenbrey to approve the minutes of the November 19, 2024 Public Session, C. Girata seconded. The vote passed 6-0. (J. Cutler Absent)

Gifts

No new gifts.

Correspondence:

No correspondence

FLOW Report:

The December Book Fair made over \$2,000. They are doing Ginger Bread houses next weekend.

The next FLOW meeting will be held January 6th, 6:30pm and Beth Talbott will attend. It will be both a virtual and “in person” meeting.

Director’s Report

- Circulation. In November 2024, we loaned 15,056. By contrast, we loaned 15,132 items during November 2023.
- Registration. 8,615 patrons are registered as of the end of September.
- 63 new cards were issued in November 2024.
- Internet use. November 2024, 118 uses were recorded. This compares with 168 uses in November 2023.
- EBook lending – 902 eBooks were loaned in November 2024. 881 eBooks were loaned in November 2023.
- EAudiobook Lending – We loaned 1533 eAudiobooks in November 2024. We loaned 1326 eAudiobooks in November 2023.
- People Counter. Visits during November 2024: 4676 Visits during November 2023: 4651.
- Sunday visits. 420
- The library will open at 10:00 a.m. for a staff holiday celebration on the 20th.
- \$60,000 under budget due to decreased salary expense.
- The circulation of the audiobooks has reduced by 55%. The audiobook collection will be phased out making more room for playaways. The DVD selection will also be reduced. Eventually, we will place FLOW book sales on the wall where DVDs are now located.

Treasurer's Report:

91.67% through the year and 83.5% of the budget has been spent. The library is in compliance with RSA 32:7.

Deposit slips are now available to move \$13,700 in The Named Fund account CD to the New Hampshire Public Deposit investment account. Moving these funds to the Windham Endowment Fund to manage is also being considered. T. Abbamondi, J. Murphy and C. Girata will meet with Diana Carpenter from Winham Endowment to discuss options in January.

Trustee Committee's Reports:

The Strategic planning committee is meeting as a group on December 18th to review the strategic plan. An outside group has been identified to review the updated plan. The plan will then be brought back to the Board for review.

New Business:

A new personnel policy on earned time has been created for the town and the Library will mimic its policy to align with the union contracts. All employees will acquire time at the same rate with no exceptions. The policy eliminates the minimum use requirement. Vacation time can now be held over. It was added that department heads when they retire can have up to 600 hours accumulated. All employees can earn back time. C. Giata made a motion to change the earned time policy to reflect changes made in the personnel policy at the Library. J. Cutler seconded. The vote passed 7-0.

The Library is interested in supporting a summer internship program for special projects. It will be determined if a stipend can be given and what other libraries are doing regarding payment.

Old Business:

None

Public Comments:

None

Announcements:

The next meeting will be held January 14, 2025 at 6:30 p.m.

A motion to adjourn was given by K. Moltenbrey and seconded by B.Talbott. The vote passed 6-0. (J. Cutler absent) The meeting adjourned at 5:31 pm.

Respectfully submitted,
Robin Bostic

Draft Meeting Minutes