

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday, November 19, 2024

Nesmith Library, 6:30 pm



Present:

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Member at Large), Robin Bostic (Recording Secretary) Jim Murphy (Treasurer), Jennifer Cutler (Assistant Treasurer), Beth Talbott (Corresponding Secretary)

Director: Sylvie Brikiatis

Assistant Director: Karen Burbank

Public: None present

Absent:

Call to Order: T. Abbamondi at 6:28pm.

Mission statement: Read by T. Abbamondi

Approval of Meeting Minutes:

Motion made by C. Girata to approve the minutes of the Public Session of October 15, 2024. K. Moltenbrey seconded. Motion passed 6-0-1.

Gifts

Mark Branoff made a \$500 donation to the Isaac Newton name fund. A motion was made by B. Talbott to accept the donation. C. Girata seconded. Motion passed 6-0

Correspondence:

No correspondence

F.L.O.W. Report:

- The F.L.O.W. meeting was held November 4th, 6:30pm K. Moltenbrey attended.
- Flow had representation at the election polls.
- Flow discussed options for funding raising including being placed on the State gambling list of charities to receive 35% of daily proceeds.
- Strawberry Festival planning has begun including replacing tents and providing cards of art work for purchase. Walk through with high school is scheduled for May 19, 2025.
- There is a book sale scheduled after Thanksgiving.
- The next flow meeting is scheduled for December 2, 2024 at 6:30. C. Girata will participate.

Director's Report

- Circulation. In October 2024, 15557 items were loaned. By contrast, 16438 items were loaned during October 2023.
- Registration. 8551 patrons are registered as of the end of September.
- 75 new cards were issued in October 2024.
- Internet use. In October 2024, 174 uses were recorded. This compares with 185 uses in October 2023.
- EBook lending – 902 eBooks were loaned in October 2024. 881 eBooks were loaned in October 2023.
- EAudiobook Lending –1533 eAudiobooks were loaned in October 2024.
- 1326 eAudiobooks were loaned in October 2023.
- People Counter. Visits during October 2024: 5000 Visits during October 2023: 5018.
- Sunday visits. 396.

Personnel.

Professional Development

- o Edmund will attend Supervisor's Academy for three days in January.
- o Stephanie is currently attending NE Leadership Academy.
- o Karen, Maria, Azra, Molly and Sylvie attended New England Library Association meeting and learned of a database to identify appropriate foundations to request funding. They will follow-up as to the best way to procure the database.

Other.

- Budget year end spending projection reflects \$14,000 over the operating budget but the salary budget is below projections. The 2025 budget was approved by the Selectman.
- The Town Administrator hiring timeline is still unknown.
- We were turned down by T-mobile for one grant and approved by Moose Plate Grant in the amount of \$9,630.
- The library will close at 3:00 pm Wednesday before Thanksgiving and will open Saturday.

Treasurer's Report:

83% through the calendar year with 75% of the budget spent, the library is in compliance with RSA 32:7.

Trustee Committee's Reports:

There are no reports.

New Business:

Coda Letourneau has been recruited as the new library assistant. J. Murphy made a motion to approve the hire at grade 9/step 1 and seconded by B. Talbott. The hire is approved 7-0. It was determined recruiting new trustee candidates would begin with posting in the Windham Indy in December and January prior to filing deadlines.

Old Business:

No new business.

Public Comments:

No public comments.

Non-Public Comments:

No public comments.

Announcements:

The next meeting will be held December 10th, 2024 at 6:30 pm.

A motion to adjourn was given by K. Moltenbrey and seconded by C. Girata.. The vote passed 7-0. The meeting adjourned at 7:45 pm.

Respectfully submitted,
Robin Bostic

Draft Meeting Minutes