

## ***Nesmith Library Board of Trustees***

### **Meeting Minutes**

Tuesday, November 18, 2024

Nesmith Library, 6:30 pm



#### **Present:**

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Member at Large), Robin Bostic (Recording Secretary) Jim Murphy (Treasurer), Beth Talbott (Corresponding Secretary), Jennifer Cutler (Assistant Treasurer) arrived at the meeting after 7:00 pm.

Director: Sylvie Brikiatis

Assistant Director: Karen Burbank

Public: None present

#### **Absent:**

**Call to Order:** T. Abbamondi at 6:28pm.

**Mission statement:** Read by T. Abbamondi

#### **Approval of Meeting Minutes:**

Motion made by C. Giata to approve the minutes of the Public Session of October 15, 2024. K. Moltenbrey seconded. Motion passed 6-0-1.

#### **Gifts**

Mark Branoff made a \$500 donation to the Isaac Newton name fund. A motion was made by B. Talbott to accept the donation. C. Giata seconded. Motion passed 6-0

#### **Correspondence:**

No correspondence

#### **FLOW Report:**

- The FLOW meeting was held November 4th, 6:30pm K. Moltenbrey attended.
- FLOW had representation at the election polls.
- FLOW discussed options for funding raising including possibly being placed on the State gambling list of charities to receive 35% of daily proceeds.
- Strawberry Festival planning has begun including replacing tents and providing cards of artwork for purchase. Walk-through with high school is scheduled for May 19, 2025.
- There is a book sale scheduled after Thanksgiving.
- The next FLOW meeting is scheduled for December 2, 2024, at 6:30. C. Girata will

attend.

### **Director's Report**

- Circulation. In October 2024, 15,557 items were loaned. By contrast, 16,438 items were loaned during October 2023.
- Registration. 8,551 patrons are registered as of the end of September.
- 75 new cards were issued in October 2024.
- Internet use. In October 2024, 174 uses were recorded. This compares with 185 uses in October 2023.
- EBook lending – 902 eBooks were loaned in October 2024. 881 eBooks were loaned in October 2023.
- EAudiobook Lending – 1,533 eAudiobooks were loaned in October 2024.
- 1,326 eAudiobooks were loaned in October 2023.
- People Counter. Visits during October 2024: 5,000. Visits during October 2023: 5,018.
- Sunday visits. 396.

Personnel.

#### Professional Development

- o Edmund Lowe will attend Supervisor's Academy for three days in January.
- o Stephanie Rinehart is currently attending NE Leadership Academy.
- o Karen Burbank, Maria Schroeter, Azra Palo, Molly Pevna and Sylvie Brikiatis attended New England Library Association meeting and learned of a database to identify appropriate foundations to request funding. They will follow up as to the best way to procure the database.

Other.

- Budget year-end spending projection reflects \$14,000 over the operating budget but will be offset by the salary budget, which is below projections. The 2025 budget was approved by the Selectman.
- The Town Administrator hiring timeline is still unknown.
- We were turned down by T-mobile for one grant and approved by Moose Plate Grant in the amount of \$9,630.
- The library will close at 3:00 pm Wednesday before Thanksgiving and will open Saturday.

### **Treasurer's Report:**

83% through the calendar year with 75% of the budget spent, the library is in compliance with RSA 32:7.

### **Trustee Committee's Reports:**

There are no reports.

### **New Business:**

Coda Letourneau has been recruited as the new library assistant. J. Murphy made a motion to approve the hire at grade 9/step 1 and seconded by B. Talbott. The hire is approved 7-0. It was determined recruiting new trustee candidates would begin with posting in the Windham Indy in December and January prior to filing deadlines.

**Old Business:**

No new business.

**Public Comments:**

No public comments.

**Non-Public Comments:**

No public comments.

**Announcements:**

The next meeting will be held December 10th, 2024 at 6:30 pm.

A motion to adjourn was given by K. Moltenbrey and seconded by C. Giata. The vote passed 7-0. The meeting adjourned at 7:45 pm.

Respectfully submitted,  
Robin Bostic

Meeting Minutes