

Nesmith Library Board of Trustees

**Monday, January 9, 2023
Meeting Minutes DRAFT**



Present:

Trustees: Karen Moltenbrey (Chair), Jim Murphy (Assistant Chair), Tara Picciano (Recording Secretary), Mark Branoff (Treasurer), Nadia Alawa (Corresponding Secretary)

Absent: Jaime MacFall (Assistant Treasurer), Theresa Abbamondi (Member at large)

Director: Sylvie Brikiatis

Assistant Director: Nancy Vigezzi

Inter-Library Associate Librarian: Laura Montgomery

Call to Order: The meeting was called to order by K. Moltenbrey at 6:33 pm.

Mission statement: Read by K. Moltenbrey.

Approval of Meeting Minutes:

A motion was made by J. Murphy to approve the amended minutes. N. Alawa gave a second. The vote passed 5-0.

Gifts:

- There were 2 donations totaling \$375.
- \$125 from the Homer Shannon Estate, in his memory, for a Buy a Brick Fundraiser, Brick.
- \$250 for the Anne Barstow Named Fund from Tom and Patricia Barstow.

M. Branoff made a motion to accept the gifts with gratitude. A second was offered by T. Picciano. Vote Passed 5-0.

Guest Speaker:

Laura Montgomery, the ILL Associate Librarian/Book Group Liaison for Nesmith Library gave a verbal presentation on the many responsibilities she completes in her position. Laura has served the Windham community for 17 years, finding material for borrowers in our library or others through GMILCS, WorldCat, Colleges, and the State Library with determination. She also impressively handles between 13-20 town monthly book club requests. While these were just a few of her responsibilities, the Trustees applauded her achievements and thanked her for her continued service to Nesmith Library.

Correspondence:

There was no correspondence..

FLOW:

- Strawberry Festival Committee will hold its first organizational meeting, January 18, at 6:30 pm at the Library Multi-purpose room.
- 2023 budget was passed.
- The Academic Grants program for 2023 will consist of 3 Grants:
 - The Mary Long Scholarship for the Arts (\$2,500)
 - The Professional Studies Scholarship (\$2,500)
 - The Community College/Trade School Scholarship (\$1,500)

Director:

- Circulation is up 13% which is above pre-covid numbers.
- Ebook were over 12000+ items last year.
- There were no building issues for December.
- Copier lease has been renewed and new machines will be installed in February. Canon Business Services is the new vendor.
- Town network is being updated in January with possible disruptions.
- GMILKS numbers are just about even in distribution and borrowing for the first time.

Treasurer:

- As of December, 100% of the year has passed and the library has spent 96.83% of the appropriation (*This number to be updated*). The library remains in compliance with RSA 32:7.

Trustee Committee Reports:

- Personnel needs to meet in January.

New Business:

- Scan was sent out. Please read and fill out Sylvie's evaluation.
- Collection Development suggestions. Policy is being updated adding Unusual items criteria. And reconsideration forms are updated to match policy.
- Jim made a motion to amended Nadia second 5-0 pass
- Mark Branoff and Jamie MacFall's positions are up for re-election. Filing period is January 25 - February 3, 2023.

Old Business:

- S. Ulery has emailed S. Brikiatis that the Library has been wonderful with the Special Education collaboration.
- Named Fund Investment Policy was presented. N. Alawa gave a motion to accept. Jim Murphy second. Vote Passed 5-0
- M. Branoff made a motion for the Named Fund to be moved to the Public Deposit Investment Pool. N. Alawa gave a second. Vote passed 5-0.
- M Branoff gave a discussion on Named Fund Investing per RSA 31.25. A motion will be brought in January for investments.

Entered into Non-Public session per RSA 91-A:3, II at 8:11pm. Entered into Public session 8:34pm. Motion to seal Non-Public minutes was made by J. Murphy. A second was given by K. Moltenbery. Roll Call given. Motion passed 5-0.

Announcements:

- The next trustee meeting is February 09, 2023, at 6:30pm.
- Deliberative session is Feb 11, 9 am at Windham High School.
- HB72 Concerning RSA-202a:15 will be discussed this Wednesday 10:45am.

A motion to adjourn was given by J. Murphy. A second was given by N. Alawa. Vote 5-0 passed. Adjourned 8:34 pm.

Respectfully submitted,

Tara Picciano,
Draft Meeting Minutes