

*Nesmith Library Board of Trustees*

**Tuesday June 15, 2021  
Meeting Minutes**



***Present:***

Trustees: Karen Moltenbrey (Chair), Catherine Robertson Souter (Assistant Chair), Mark Branoff (Treasurer), Tara Picciano (Recording Secretary), Jaime MacFall (Corresponding Secretary), Nadia Alawa (Assistant Treasurer), Michelle Stith (Member at large)

**Director:** Sylvie Brikiatis

**Assistant Director:** Nancy Vigezzi

***Call to Order:*** The meeting was called to order at 6:06 pm

***Mission statement:*** read by K. Moltenbrey

***Approve May Meeting Minutes:***

M. Branoff had changes to minutes. K. Moltenbrey pushed minutes to the next meeting to be amended and approved.

**Gifts:**

- There was a gift of \$800 from the Windham Endowment. There was also a gift of \$1000 from Derry Medical. Both were unrestricted funds and earmarked for the Studypods. T. Picciano made a motion to accept the gift. M. Branoff seconded the motion. Vote taken: Approved 7-0

**Correspondence:**

- There was no correspondence.

**Reports:**

***FLOW report:***

- Flow is brainstorming new ways to fundraise.
- Strawberry Festival 2021 was successful in book sales, shortcake sales and new membership sign ups however overall was short of goal.
- Several Flow board positions are open and they are adding new ones. Webmaster and Children's activity co-chair. They are currently reviewing their policy and procedures

***Director's report:***

- The study pods have arrived and furniture was moved to accommodate. The cost was \$8,000.00 for 2. They were funded through the donations account.
- The automatic door opener is failing. 2 companies have come out to look. Possibly a transformer issue. It was assessed to failing and a replacement would cost \$3700.00
- There is a small item on the boiler that needs to be fixed/replaced.
- The Lawn needs to be reseeded. Possibly a lack of water issue. Dennis Senibaldi has been contacted. Discussion. C. Robertson Souter Does it need to be grass or can we look at other types of walkable clover? Also switching to natural fertilizer options.

- The Story Garden needs a cement pad under the table to prevent mud. The Garden club planted sunflowers and other flowers and pumpkins.
- The Computer usage was reduced 25% because of prepandemic restrictions.
- The Library Server is old . We are trying to go to a virtual server and hiring a network consultant to maximize usability. This position will need to be added to the budget in the future. Discussion. Can we contact our Town Technical committee? Eric might be able to give us advice about how much to budget.
- Opening Covid protocols started June 6, 2021. No meeting rooms allowed to have groups, otherwise everything is back to normal. 1 hr for the computer. Studyrooms and Studypod will be available first come first serve for 1 hr.. Occupancy is back to normal . We have taken the pandemic charts down.
- The Grant application is submitted.

### ***Personnel Report:***

No personnel report

### ***Treasurer's Report:***

- 41.667% of the year has passed and the library has spent 36.65% of appropriation. The library remains in compliance with RSA 32:7.

### **New Business:**

- Opening Covid protocols start June 6, 2021 as mentioned.
- Face Covering Policy: If you are vaccinated, masks are optional. Group discussion in agreement. Other libraries are also starting to open. Generally in the same ballpark. AILL quarantine has been dropped. We have had no compliance issues. Enforcement at the library will be difficult once the town drops their mask mandate. We will continue to encourage mask wearing.
- K.Moltenbrey is updating the list of duties for each Trustee position. The Trustees agreed to write down what their position tasks and responsibilities entail for the next meeting. (Ref. page 33 NHLTA handbook.)

### **Old Business:**

- C Heidenblad room -
  - T. Picciano and C. Bushnell presented the plaque choices and the consensus was with the clear plaques.
- 150th Anniversary of the library.
  - Date of celebration is September 18, 2021 and the date has been reserved for Town Hall. W. Williams is making the Armstrong Building accessible as well.
  - Chelsea is putting together fun facts and a calendar of what to do.
  - Plan now is to have a series of historical displays using items we have in the history room. Displays for this event will be in the black cases by the end of this month. Eilaine is doing a pamphlet of historical documents and pictures of displays.
  - The library is putting together a list of invitees that will include past trustees and employees. So far: Nancy Berry, Carl Heidenblad.
  - Potentially doing a Guest Book for visitors to sign and write their "favorite library memory."
  - There will be a self -guided tour. "Honoring the past and reimagining the future."

### **Announcements:**

- The next trustee meeting is June 15, 2021, at 6 p.m. Discussion. Some of the Trustees will be out of town in June. C. Souter made a motion to move the next meeting to August, 2021. T.Picciano gave a second. The vote was 7-0 in favor. Next meeting will be August, 2021.

Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Tara Picciano,  
Draft Meeting Minutes