

Nesmith Library Board of Trustees

Meeting Minutes

Tuesday, September 8, 2026

Nesmith Library, 7:01 pm

Present

Trustees: DJ Withee (Assistant Chair), Stephanie Lohret (Treasurer), Natalie Grace (Assistant Treasurer), Robin Bostic (Recording Secretary), Mike Knox (Member at Large).
Patty Doyle (Corresponding Secretary)

Director: Erin Matlin

Assistant Director: Karen Burbank

Absent: Beth Talbott

Call to Order:

The meeting was called to order at 7: pm.

Mission Statement:

DJ Withee read the mission statement.

Approval of Meeting Minutes:

The August meeting notes were reviewed and approved during the September meeting. Stephanie Lohret moved to approve the August meeting notice and seconded by Mike Knox. The vote passed 6-0.

Acceptance of New Gifts:

- There were no new gifts.

Review of Correspondence:

- There was no new correspondence.

Strawberry Festival / FLOW: All meetings will be virtual.

- DJ Withee attended the September FLOW virtual meeting on September 1st.
- Natalie Grace and Stephanie will attend the September 14th meeting.
- Beth Talbot will cover the October meeting
- Patty Doyle will participate in November.

Director's Report Summary:

Circulation continues to increase year over year.

2026 August Circulation

Period	Items Loaned	People Counter
August 2026	10,235	5.808
August 2025	17,363	7,5325
August 2024	18,963	4250

Building and Property Maintenance:

- A book bin has been placed at the back of the library by Bay State to allow books to be donated from FLOW and the Library.

Library Service Dates Changes

- 9/6-9/7-Library was closed for Labor Day Holiday.
- 9/11/26-Library opens at 10:00 so staff can attend 25th Anniversary 9/11 Ceremony at the Fire State.

Technology:

- To comply with the Accessibility and Disability Act policies formatting is being updated.

Personnel:

- The Children's Library Assistant position has been posted with resumes received.
Closing date for the post is 9/11/2026.

New Business:

- 2026 Annual Report is due to the Town by January 11, 2027.

Old Business:

- \$1,875 is the quote that was received to remove shrubs next to the children's section.
- New steps with railing have been installed.

Budget Update:

The next year's town budget is being considered. The Director reviewed the library budget which is below last year's budget. It was determined additional \$10,000 funding is needed for a property/building study. The cost of utilities is also being reviewed year over year.

Robin Bostic made a motion to accept the budget as presented by the Director with the additional expenses included. Stephanie Lohert seconded the motion and the vote passed 6-0.

Treasurer's Report:

The library remains in compliance with RSA 32:7. 66.3 percent of the year has passed, and 60.38 percent of the budget has been spent.

Public Comment:

Members of the public may be recognized for comments during this time. The Chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

Announcements:

The next meeting is Tuesday, October 13, 2026, at 7:00 pm.

Adjournment:

Stephanie Lohret made a motion to adjourn, which was seconded by Patty Doyle. The vote passed 6-0. The meeting adjourned at 8:14 pm.

Respectfully submitted,

Robin Bostic, Recording Secretary

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