

Nesmith Library Board of Trustees

Date: May 8, 2023
Meeting Minutes FINAL



Present:

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Recording Secretary), Jim Murphy (Treasurer), Jennifer Lopez (Assistant Treasurer), Nadia Alawa (Member at Large)

Absent: Tara Picciano (Member at Large)

Director: Sylvie Brikiatis

Call to Order: The meeting was called to order by T. Abbamondi at 6:34 pm.

Mission statement: Read by T. Abbamondi

As chair, T. Abbamondi set the public comment policy. Public input will be held until the last of the agenda items, though exceptions can be made by the chair. Comments will be limited by the number of people speaking.

Approval of Meeting Minutes:

A motion was made by T. Abbamondi to approve the amended minutes of April 3, 2023. K. Moltenbrey gave a second. The vote passed 5-0

A motion was made by K. Moltenbrey to approve the Non-Public Session of April 24, 2023. T. Abbamondi gave a second. The vote passed 5-0-1, with Nadia abstaining because she was not there.

Correspondence:

There was no correspondence.

Gifts:

\$155.00 from Home Book Group in honor of Syndey Tibbets to buy only mystery and cookbooks.

T. Abbamondi made a motion to accept the gift. A second was offered by J. Lopez. The vote passed 6-0 to accept the gift.

FLOW:

Please see third page.

Director:

- Sidewalks will have upgraded lighting.
- Teen area is progressing. Fabric has been selected for chairs. Pods are on order.
- Children's room is to be reworked.

- Installing new patron computers this week.
- Staff computers, which have been leased, need to be updated. The leasing company has yet to respond. Sylvie will reach out to the town IT to see who their vendor is. Sylvie will need to purchase (13) more computers for staff. The goal is to have the first round of computers in place by September. The second round will be completed by March.

Treasurer:

- The 2023 budget, YTD, (33.33% of the year has passed, 28.93% of the budget has been spent. We remain in compliance with RSA 32:7)
- Switching banks may be delayed.

Trustee Committee Reports:

Nothing to report

New Business:

- A possible building expansion may be needed. A Capital Improvement Plan will need to be addressed.
- Larger renovation in children's room would not be considered if building expansion. Sylvie will bring a five-year plan to the next meeting. This will include a space designer. This will include maintenance and upgrades. The next steps would be a "needs assessment".

Old Business

- Next meeting Sylvie will have paperwork regarding the Bank Signature Authority.
- Nadia made a motion to approve the Computer Equipment Disposal Policy and J Lopez seconded it. Motion Passed 6-0
- Office space reassignment is progressing.
- Additional Strawberry Festival staffing is needed.

Announcements:

- The next trustee meeting is June 12, 2023, at 6:30pm.
- Library Trustee Orientation Webinar <https://www.nhlta.org/webinars.asp>
- 2023 NHLTA May 9, 2023, • Grappone Conference Center, Concord
- NHLTA will host a Trustee Orientation Workshop on July 17, 2023 at the Center at Triangle Park (Health Trust/NHMA Bldg.)25 Triangle Park Drive, Concord, NH. Registration deadline is July 12

A motion to adjourn was given by T Abbamondi A second was given by K. Moltenbrey. The vote passed 6-0. Adjourned 8:41 pm.

Respectfully submitted,

Catherine Girata
Draft Meeting Minutes