

Nesmith Library Board of Trustees

Meeting Minutes
Tuesday, May 12, 2026
Nesmith Library, 7:00 pm



Present:

Trustees: Beth Talbott (Chair), DJ Withee (Assistant Chair), Stephanie Lohret (Treasurer), Theresa Abbamondi (Member at Large), Patty Doyle (Corresponding Secretary), Natalie Grace (Assistant Treasurer)

Director: Sylvie Brikiatis. Assistant Director: [Karen Burbank](#)

Guests: Erin Matlin

Absent: Robin Bostic was absent.

Call to Order: The meeting was called to order at 7:06 pm.

Mission statement: Beth Talbott read the mission statement.

Approval of Meeting Minutes:

The April meeting minutes were reviewed and approved during the April meeting. A motion was made to approve the minutes as amended by DJ Withee and seconded by Stephanie Lohret. The motion passed 6-0.

Acceptance of New Gifts:

- \$250 of restricted donations from the Home Book Club in the memory of Marie Russo and we will order books in her honor.
- \$2000 grant from Windham Endowment for the history room preservation project.

Motion to accept donation and grant by [Theresa Abbamondi](#) and seconded by DJ Withee and motion passed 6-0.

Review of Correspondence:

No additional correspondence.

Strawberry Festival:

- Strawberry Festival sponsorship is doing well with 4 committing to support the Festival.
- Stephanie assigned times for Trustees to work the Strawberry Festival covering Thursday pick up, Friday drop off, Saturday Strawberry Short Cake Booth. All volunteer spots for the table are full.

Director's Report

Overview.

- Circulation. In April 2026, 11106 items were loaned. Trend: 2024: 15994, 2025: 15847:
Note that we have switched to the new loan period. Numbers will be significantly lower.
- People Counter. Visits during April 2026: 5495
- 2023 – 3219
- 2024 – 5620
- 2025 – 5566

Building and property maintenance.

- Carpets were cleaned last week

Technology.

- N/A

Personnel.

- Children's Assistant update - no applications yet
- Coda resignation and plan
- Recommendation for full time circ librarian.
- Staff development day

Communication

- Windham Endowment
- Continue working with FLOW to streamline communication for Strawberry Festival

Other

- Working on transition documents and file clean up
- GMILCS budget update - expected to be a 3% increase

New Business:

- New position 12-15 hours per week with most of the time on weekends due to current staffing shifting.

Old Business:

- Strawberry Festival

T-shirts have been ordered.

Walkthrough of the kitchen has been completed, it's recommended that we do this every year as trustees. Make sure the freezer gets shut tight.

Reviewed the inventory of items for the strawberry festival and agreed on the new items we needed to order: bowls, spoons, strawberry containers, napkins, ziplock bags, etc.

Budget Update:

Treasurer's Report: The library remains in compliance with RSA 32:7.

Public Comment:

Members of the public may be recognized for comments during this time. The chair reserves the right to limit comments, pending timing and public attendance. No public comments were made.

Non-Public Comments:

Entered into Non-Public session per RSA 91-A:3 II(a) at __7:55__pm. We entered back into the Public session at _8:10__ pm. A motion to seal Non-Public minutes for three months was made by Theresa Abbamondi and seconded by DJ Withee. Roll Call given with all Trustees indicating Yes.

Announcements:

Next meeting: June 9th, Tuesday, 2026 at 7:00 pm.

DJ Withee made a motion to adjourn seconded by Theresa Abbamondi. The vote passed 6-0. The meeting adjourned at _8:15 pm.

Respectfully submitted,

Meeting Minutes

Patty Doyle, Corresponding Secretary