

Nesmith Library Board of Trustees

Monday, April 3, 2023
Meeting Minutes FINAL

Present:

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Recording Secretary), Jim Murphy (Treasurer), Jennifer Lopez (Assistant Treasurer), Tara Picciano (Corresponding Secretary), Nadia Alawa (Member at Large)

Director: Sylvie Brikiatis

Assistant Director: Nancy Vigezzi

Member of Public: Mark Branoff

Call to Order: The meeting was called to order by T. Abbamondi at 6:42 pm.

Mission statement: Read by T. Abbamondi

As chair, T. Abbamondi set the public comment policy, Public input generally will be held until the last of the agenda items, though exceptions can be made by the chair. Comments will be limited on the number of people speaking.

Approval of Meeting Minutes:

A motion was made by J. Murphy to approve the amended minutes. It was seconded by N. Alawa. Vote Passed 7-0.

Correspondence:

There was no correspondence.

Gifts:

- A gift was received from the Underhill Levin Gross Fund of \$890 (unrestricted) from Windham Endowment. N. Alawa made a motion to accept the gifts with gratitude, T. Picciano seconded. Vote Passed 7-0.

FLOW:

- March Book Fair made approximately \$2200.
- New book donations will be accepted as of April 1. Flow will not be accepting DVDs, CDs or books on tape.
- Deadline for the 3 FLOW Scholarships <https://www.flowwindham.org/scholarships> is April 3:
 - The Mary Long Arts Grant \$2500
 - The Professional Studies Grant \$2500
 - The Community College/Trade School Grant \$1500FLOW will notify Board how many applications have been submitted.
- Strawberry Festival Committee is fully staffed
- The publicity campaign for student art to advertise the Strawberry Festival is underway. Each child submitting artwork will receive a voucher for a free book during our next Book Fair.

Director:

- Teen Area will be upgraded with new rug, tables, study pod, and gaming chairs.
- Advertising for new candidates have closed. Successful candidates have been found for the role of Children's Librarian Assistant and the role of Social Media and Digital Literacy
- NHLTA Education Opportunities
Registration can be done by letting [Sylvie Brikiatis](#) know you would like to attend
Registration to be done on-line by April 7—if done on-line, submit receipt to Sylvie Brikiatis. The actual conference is May 9, 2023.

Treasurer:

- As of March, 25% of the year has passed and the library has spent 21.45% of the appropriation. The library remains in compliance with RSA 32:7.
- Sylvie updated the annual budget. It dropped by \$10K due to the high deductible plan participation.

Trustee Committee Reports:

Nothing to report

New Business:

- Bank signature authority. Discussion: Current treasurer and assistant treasurers are on same election cycles at present time. Chairman of the Board would be the 3rd person, with authority, to sign checks. Tara Picciano made a motion that the Chairman is to be added as the 3rd signer. Nadia Alawa seconded the motion. Vote Passed 7-0.

Old Business

- Named Fund Investment Pool: J. Murphy has been in contact with appropriate resources and stakeholders.
- [Sylvie Brikiatis](#) will post Named Fund Investment Policy on Nesmith Library Website.
- Sylvie Brikiatis has met with the (Life Skills) Life Coaching Teacher and Mrs. Bishop-Windham High School Teacher, who identified (2-3) students who are a good fit with the library. Volunteer jobs to include shelving and/or dusting shelves will start in the fall.
- Out of town students — Vote needed to amend policy
A motion was made by J Lopez to amend the borrowing policy to include out of town students who attend school in Windham. Seconded by K. Moltenbrey. Vote Passed 7-0.
- Update on HB514. S. Brikiatis met with Representative Daniel Popovici-Muller.
- Discussion on the Computer Equipment Disposal Policy. [Sylvie Brikiatis](#) will draft clarification and the issue will be revisited at the next meeting.
- Office Space Update—S. Brikiatis reported progress is being made to move into her new office.
- Sylvie will speak w/FLOW about new ways of working with the new spaces in the library.
- T. Abbamondi will create Sign Up Genius for Strawberry Festival Trustee Volunteers.
 - Thursday handing out Shortcake mix—1 person for 3-6 hour
 - Friday Night—Setting up 3-6 tables
 - Saturday—Setup Karen and Tara
- Keys are to be given to the Recording Secretary.

Announcements:

- The next trustee meeting is May 8, 2023, at 6:30pm.
- Library Trustee Orientation Webinar <https://www.nhlta.org/webinars.asp>
- 2023 NHLTA May 9, 2023 at Grappone Conference Center, Concord

A motion to adjourn was given by Nadia Alawa. A second was given by Karen Moltenbrey. The vote passed 7-0. Meeting adjourned 8:34 pm.

Respectfully submitted,

Catherine Girata
FINAL Meeting Minutes