

## **Nesmith Library Board of Trustees**

**Date: March 12, 2024  
Meeting Minutes**



### **Present:**

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Robin Bostic (Recording Secretary), Jim Murphy (Treasurer), Beth Talbott (Corresponding Secretary), Catherine Girata (Member At Large)

**Absent:** Jennifer Lopez (Assistant Treasurer)

**Director:** Sylvie Brikiatis

**Assistant Director:** Karen Burbank

Public: Mark Branoff

**Call to Order:** The meeting was called to order by T. Abbamondi at 6:32 pm.

**Mission statement:** Read by T. Abbamondi

### **Approval of Meeting Minutes:**

Welcome to B. Talbott and R. Bostic, as the newly elected Trustees to the Library Board. A motion was made by K. Moltenbrey to set the Slate for the next year. J. Murphy gave a second. The vote passed 6-0.

A motion was made by B. Talbott to approve the minutes of the Public Session of the February 12, 2024. K. Moltenbrey gave a second. The vote passed 5-0. R. Bostic abstained. She was not a Trustee during the February Meeting.

### **Gifts:**

- There was a \$500 unrestricted donation made in the memory of Robert Erler from the Erler Family.
- There was a \$50 unrestricted donation in honor of Robert Erler from the Valiavedan Family. A motion was made by J. Murphy to accept the \$500 unrestricted donation made in the memory of Robert Erler and the \$50 donation made in the memory of Robert Erler. K. Moltenbrey gave a second. The vote passed 6-0.

### **Correspondence:**

- There was no correspondence.

### **FLOW:**

- The applications for Academic Grants are available. The deadline is March 29.
- The 2024 Strawberry Festival Poster Contest deadline is March 15. A link is available to the Windham Community for voting. Voting is open until March 22.

- The Book Fair Committee had a successful weekend collection during March 9 and 10. Donations were sorted quickly, due to sufficient help.
- FLOW held an Information Table on Election Day promoting FLOW.
- The Strawberry Festival Committee has been successful in driving sponsorships.
- The next meeting date for FLOW will be April 1. B. Talbott will attend.
- The Strawberry Festival Committee will be meeting April 15 and May 13. C. Girata will attend these meetings.

**Director:**

- The activity in the library increased by 22%.
- A quote for circulating pump, for the HVAC, was received from the vendor.
- The Tech Services position will be filled.
- The Childrens Library Asst. position will remain posted until the end of March.
- Staff performance reviews have been completed.
- New Trustee Orientation at 25 Triangle Park Drive will be held on May 7.
- The History Collection has been inventoried. The conservationist and preservationist have been met with to get a quote for digitization. The library has received a \$500 unrestricted grant that is to be used for this project.

**Treasurer:**

- The library has spent 12.2% of the appropriation. 16.67% of the year has passed. The library is in compliance with RSA 32:7.

**Trustee Committee Reports:**

- There are no reports.
- The Finance Committee will continue with the same members of J. Murphy, J. Lopez, and T. Abbamondi.
- The Personnel Committee will continue with the same members of K. Moltenbrey, B. Talbott and T. Abbamondi.

A motion was made by K. Moltenbrey to reestablish the Finance Committee and Personnel Committee with the current members. C. Girata gave a second. Passed 6-0

**New Business:**

- Steven Edmund Lowe will begin work on March 28 as a cataloger.  
A motion was made by B. Talbott to approve Stephen Edmund Lowe as Head of Technical Services Grade 16, Step 2. J. Murphy gave a second. Vote passed 6-0.
- The Library Survey Strategy was discussed. The Building Committee may be enlisted to help promote the idea and build momentum for 2025.
- The Library Trustee Meeting dates for 2024 are April 2, May 13, June 17, August 12, September 9, October 7, November 18, and December 9. The Library Trustee Meeting dates for 2025 are January 13, February 10 and March 18.
- Distribution of the ingredients for the shortcakes will occur on May 30 at the Nesmith Library. B. Talbott and C. Girata have signed up between 3:30-6:30 to distribute the items. On May 31, from 3:30-6:30, at the high school, T. Abbamondi, K. Moltenbrey, and C. Girata will be receiving the shortcakes. Focus on setting up and staging will also occur.

On June 1, J. Murphy, R.Bostic and K. Moltenbrey have volunteered to take care of the tables at the start of Saturday.

**Old Business:**

- J. Murphy made a motion to move from Citizens Bank to TD Bank. C. Girata gave a second. The vote passed 6-0.
- HB321 has passed. We will move this to next meeting.

**Public Comments:**

- The Annual NHLTA Conference is June 5. The deadline for registration is May 17.
- NHLTA will have a Budgeting Workshop on July 16.

**Announcements:**

- The next meeting will be held April 2, at 6:30 pm.

A motion to adjourn was given by K. Moltenbrey. A second was given by B. Talbott  
The vote passed 6-0. The meeting adjourned.

Respectfully submitted,  
Catherine Girata,