

Nesmith Library Board of Trustees

**Date: February 12, 2023
Meeting Minutes**



Present:

Trustees: Theresa Abbamondi (Chair), Karen Moltenbrey (Assistant Chair), Catherine Girata (Recording Secretary), Tara Picciano (Corresponding Secretary), Beth Talbott (Member at Large), Jim Murphy (Treasurer), Jennifer Lopez (Assistant Treasurer)

Director: Sylvie Brikiatis

Assistant Director: Karen Burbank

Public: Robin Bostic

Call to Order: The meeting was called to order by T. Abbamondi at 6:30 pm.

Mission statement: Read by T. Abbamondi

Approval of Meeting Minutes:

A motion was made by B. Talbott to approve the minutes of the Public Session of the January 8, 2024. T. Picciano gave a second. The vote passed 7-0.

Gifts:

- There was a \$455 unrestricted donation made in memory of Robert Erler.
 - There was a \$500 donation from Mark Branoff for the Issac Newton Named Fund.
 - There was a \$915 donation from Windham Endowment for the Underhill Levin Gross Fund.
- A motion was made by T. Picciano to accept the \$455 unrestricted donation made in memory of Robert Erler, the \$500 donation for the Issac Newton Named Fund, and the \$915 donation for the Underhill Levin Gross Fund. K. Moltenbrey gave a second. The vote passed 7-0.

Correspondence:

- There was no correspondence.

FLOW:

- The Book Fair weekend of Jan 27-28 was very successful. There are considerations for one in February or March.
- The Children's Art Contest for the Strawberry Festival Brand is underway. Two workshops are scheduled for Feb 10 and March 9. These workshops are being hosted by The Children's Activities Committee to encourage participation. The deadline for submissions is March 15.
- FLOW is looking for a Webmaster and co-chair for the Children's Activities Committee.
- Patti Provenzano and Don Polikoff will be co-chairs for Programming and Logistics for the Strawberry Festival.
- The next Strawberry Festival meeting is February 22 at 6:30. It is a virtual meeting.

- The next FLOW meeting will be held March 4 at 6:30. It will be both a virtual and “in-person” meeting.

Director:

- Activity at library continues to increase.
- The HVAC has (2) circulating pumps. One of the pumps will need to be rebuilt. A quote needs to be sent out. The expected price is expected to be at least \$5K. A new HVAC system will be added to CIP.
- A second posting of the tech services position has been sent out. There is a discussion of restructuring the role for a cataloger.
- Performance reviews are to be completed by end of February.
- Performance review for Library Director will commence as soon as possible.
- The Deliberative Session was uneventful.
- HB1308 will go to Executive Session Feb 22.

Treasurer:

- There is nothing to report.

Trustee Committee Reports:

- There are no reports.

New Business:

- A discussion of Library Trustee Roles for next year was held. J. Lopez will continue as Assistant Treasurer. J. Murphy will continue as Treasurer. T. Abbamondi will continue as Chairman. K Moltenbrey will continue as Asst. Chairman. C. Girata will transition from Recording Secretary into a role, to be determined.

Old Business:

- The Usage Survey has been completed. It revealed 12% of the people surveyed, do not have library cards. A need that surfaced is have more programming and additional space. Over 400 responses were collected during the Primary.
- T. Abbamondi will send a letter to the editor of the Windham Independent discussing the library usage.
- Candidate open filing has closed. B. Talbott and R. Bostic are the candidates.
- Strawberry Festival is June 1. The next meeting is Feb 22. All Trustee’s should send in pictures to D. Polikoff for the Strawberry Festival.
- K. Moltenbrey will attend the FLOW Meeting on March 4.

Public Comments:

- R. Bostic, a Library Trustee Candidate attended.

Entered into Non-Public session per RSA 91-A:3 II(a) at 7:58 pm. Entered into Public session 8:11 pm. Motion to seal Non-Public minutes was made by B. Talbott. A second was given by J. Murphy. Roll Call given. Motion passed 7-0.

Announcements:

- The next meeting will be held March 18, at 6:30 pm.

A motion to adjourn was given by K. Moltenbrey. A second was given by T. Picciano. The vote passed 7-0. The meeting adjourned 8:19 pm.

Respectfully submitted,
Catherine Girata,
Draft Meeting Minutes