



*Nesmith Library Board of Trustees*

**Tuesday May 18, 2021  
Final Meeting Minutes**



**Present:**

**Trustees:** Karen Moltenbrey (Chair), \*Catherine Robertson Souter (Assistant Chair), Mark Branoff (Treasurer), \*Tara Picciano (Recording Secretary), \*Jaime MacFall (Corresponding Secretary)

**Absent:** Nadia Alawa (Assistant Treasurer), Michelle Stith (Member at large)

\*Attended virtually

**Director:** Sylvie Brikiatis  
**Assistant Director:** Nancy Vigezzi

**Call to Order:** The meeting was called to order at 6:08 pm

**Mission statement:** read by K. Moltenbrey

**Approve April Meeting Minutes:**

**Motion made** by M. Branoff to approve meeting minutes for the April meeting. Seconded by K. Moltenbrey. Roll call vote taken: C. Robertson Souter (yes), K. Moltenbrey (yes), M. Branoff (yes), J. MacFall (yes) **Approved 4-0**

**Gifts:**

- There was a gift of \$250 from Lynn and Roger Clark to purchase the Giver of Stars book kit in memory of her father. C. Robertson Souter made a motion to accept the gift. M. Branoff seconded the motion. Roll call vote taken: C. Robertson Souter (yes), M. Branoff (yes), J. MacFall (yes), T. Picciano arrived 6:12 (yes), K. Moltenbrey (yes) **Approved 5-0**

**Correspondence:**

- There was no correspondence.

**Reports:**

**FLOW report:**

- K. Moltenbrey introduced herself as new Chair to FLOW.
- Strawberry Festival 2021 June 3rd & 4th - Book Fair & Shortcake Kits
  - Trustee Volunteers for Shortcakes to go sign up at <https://www.signupgenius.com/go/20f084baeaa2fa6ff2-flow>
- Flow will be accepting book donations for a short period of time during the summer.

**Director's report:**

- Circulation is on par with 2019.
- Study pods will be delivered at the end of June.
- The brick replacement estimate will be \$35,000.
- There are lawn issues.
  - C. Robertson Souter asked if the library could switch to using Organic Lawn treatments. A: S. Brikiatis stated that the Town has the contract with the Landscaper and the person to direct the question to would be David Sullivan.
  - NH State was awarded ARPA Funds totalling \$3m for state libraries. Every NH library community is eligible for funds. Nesmith has been allotted \$2,632. S. Brikiatis will be applying for the grant.
    - Construction is not included but anything pandemic-related to widen services or to fill gaps that were exposed by pandemic.
    - Suggestion for 1st round is to pay for 2 years (2018-2019) of Windham Independent digitization.
    - Suggestions for 2nd competitive round use of grant money included a third pod, story walk, owl system, new furniture for the kid's room. Possibility of a collaboration with a 3rd party.
- Opening Covid protocols start June 6, 2021

***Treasurer's Report:***

- 33.3% of the year has passed and the library has spent 29.32% of appropriation. The library remains in compliance with RSA 32:7.

**New Business:**

- 150th Anniversary of the library.
  - Date of celebration is September 18, 2021 and the date has been reserved for Town Hall. W. Williams is making the Armstrong Building accessible as well..
  - 1st Committee meeting was last week.
  - Chelsea is putting together fun facts.
  - Plan now is to have a series of historical displays using items we have in the history room.
  - The library is putting together a list of invitees that will include past trustees and employees. So far: Nancy Berry, Carl Heidenblad.
  - Potentially doing a Guest Book for visitors to sign and write their "favorite library memory."
    - We can also do a series of articles about the history of the library and interesting things found in the history room
    - Research is being done on how other libraries have celebrated in the past.
- Opening Covid protocols start June 6, 2021 as mentioned.
  - ***Face Covering Policy:*** We have had no compliance issues. The town does not seem to enforce it and will be taking up the issue at the June 7th Selectboard meeting. Enforcement at the library will be difficult once the town drops their mask mandate. We will continue to encourage mask wearing.

**New Business:**

- C Heidenblad room -
  - T. Picciano and C. Bushnell researched types of plaques. T. Picciano presented different types of plaques to the board and proposed either 11x14 or 10x12 depending on where it will hang in the current History room.
- NHLTA virtual conference updates. The conference was recorded and is accessible for 1 yr. The Keynote Speaker, Deo Mwano's Keynote Address, How to Be an Inclusive Individual or Organization was fantastic.  
<https://www.nhlta.org/ckfinder/userfiles/files/Newsletters/2021%20Spring%20Newsltr.pdf>

**Announcements:**

- The next trustee meeting is June 15, 2021, at 6 p.m.
- NHLTA will host a Virtual Trustee Orientation Workshop June 7
- NHLTA will host a Virtual Trustee Training June 10, 9am-3pm. Register with C. Bushell at Nesmith.

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Tara Picciano,  
Draft minutes May 18, 2021