

## ***Nesmith Library Board of Trustees***

### **Meeting Minutes**

**Tuesday, February 17, 2026**

**Nesmith Library, 7:00 pm**



#### **Present:**

Trustees: Beth Talbott (Chair), DJ Withee (Member at Large), Stephanie Lohret (Assistant Treasurer), Robin Bostic, (Recording Secretary), Jen Cutler (Treasurer), Theresa Abbamondi, (Assistant Chair)

Director: Sylvie Brikiatis

**Absent:** Catherine Girata (Corresponding Secretary) was absent.

**Call to Order:** The meeting was called to order at 7:09 pm.

**Mission statement:** Beth Talbott read the mission statement.

#### **Approval of Meeting Minutes:**

The February 10th meeting minutes were reviewed and approved during the February 17th meeting. A motion was made by Theresa Abbamondi to approve February 10th meeting minutes and seconded by Stephanie Lohret. The motion passed 6-0.

#### **New Business:**

- The Board reviewed and revised the Job Description for Director. DJ Withee made a motion to approve the revised February 17, 2026 Job Description and the motion was seconded by Stephanie Lohret. The motion passed 6-0.

A motion was made by Stephanie Lohret to extend the meeting. The motion was seconded by Jen Cutler. The motion passed 6-0.

- The Board reviewed and revised Job Posting for Director. DJ Withee made a motion to approve February 17, 2026 revised Director Job Posting and seconded by Stephanie Lohret. The motion passed 6-0.

- Interview Process and deadlines

The Director's Job posting will be made on February 23, 2026 and an announcement will be made regarding Director's retirement March 6, 2026.

The deadline for applications will be March 15, 2026.

The Personnel Committee will review applications with Staff Members, (Stephanie and Maria). Candidates will then be invited for the first round of interviews with staff and trustees, followed by a second round of interviews with Karen and the Personnel Committee followed by a full board interview with Karen and final candidates.

A motion was made by Stephanie Lohret to end the meeting. The motion was seconded by Jen Cutler. The motion passed 6-0.

The meeting was adjourned at 8:49 PM.

Respectfully submitted,

Draft Meeting Minutes  
Robin Bostic, Recording Secretary